

Volunteer Application

Please fill out this form and return to Ronald McDonald House Newfoundland and Labrador.
A Certificate of Conduct and a Vulnerable Sector Check is required to volunteer.

____ Mr. ____ Mrs. ____ Miss ____ Ms. Name: _____
 DOB (MM/DD/YYYY): _____ Address: _____
 City: _____ Province: _____ Postal Code: _____
 Home Phone: _____ Work: _____ Cell: _____
 Best place to reach me: ____ Home ____ Work ____ Cell
 Email: _____

All our correspondence is via email. RMHCNL Volunteer Coordinator email: volunteers@rmhnl.ca

Type of Volunteer Application Please select one of the volunteer categories below then check the skills and experience you have to offer.

Family Service Volunteer: assist with light housekeeping, maintaining the reception area, greeting families and visitors and helping with our programming.

__ Languages __ Cleaning/Organization __ Baking/Cooking __ Office Support __ Crafts __ Special Events
 Other: _____

Development & Communications Volunteer: Host or assist with events/projects to raise awareness & help fundraise.

__ Fundraising __ Event Assistant __ Event Planning __ Communications __ Public Speaking
 Other: _____

Leadership Volunteer: Ex: Board of Directors, Board Committee, etc.

Education *Formal education is not required to be a volunteer.*

	Name of School	Area of Study	Start/End Dates
High School			
Post-Secondary			
Professional Training/Trade			

Are you receiving credit for your volunteer hours? ____ Yes ____ No Required No. of Hours _____

Are you certified in First Aid and CPR? ____ Yes ____ No

Employment History

Employer	Job Title	From	To	Reason for Leaving

Does your employer offer a donation matching program? ____ Yes ____ No

For office use only:		Date Received:	
Interview Date:		COC/VSC	Yes No
References Checked	Yes No	1 st Training Date:	
Accepted	Yes No	2 nd Training Date:	
Orientation Letter/Package		Mailing List:	
Orientation Date:		House Volunteer or Community Volunteer	

Volunteer Experience

Organization	Placement	From	To	Reason for Leaving

Check your main reasons for volunteering:

Academic Credit
 Explore Careers
 Learn New Skill
 Help Others
 Stay Active
 Experience
 Referred by Relative/Friend
 Stayed at a Ronald McDonald House

Other: _____

How did you hear about our volunteer program? _____

For House Volunteers Only:

Please check the times you are available to volunteer for minimum of 2 hours and note your preference for shifts

(1st, 2nd, 3rd choice please circle your choice):

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Morning	9:00-11:00	9:00-11:00	9:00-11:00	9:00-11:00	9:00-11:00	9:00-11:00	9:00-11:00
	11:00-1:00	11:00-1:00	11:00-1:00	11:00-1:00	11:00-1:00	11:00-1:00	11:00-1:00
Afternoon	1:00-3:00	1:00-3:00	1:00-3:00	1:00-3:00	1:00-3:00	1:00-3:00	1:00-3:00
	3:00-5:00	3:00-5:00	3:00-5:00	3:00-5:00	3:00-5:00	3:00-5:00	3:00-5:00
Evening	5:00-7:00	5:00-7:00	5:00-7:00	5:00-7:00	5:00-7:00	5:00-7:00	5:00-7:00
	7:00-9:00	7:00-9:00	7:00-9:00	7:00-9:00	7:00-9:00	7:00-9:00	7:00-9:00

How frequently would you like to volunteer? Daily _____ times per week Weekly _____ Monthly _____

Are there times throughout the year that you are not available (vacation, etc.)? _____

Do you have any allergies we should be aware of? _____

Emergency Contact

Name: _____ Relationship: _____

Home Phone: _____ Work: _____ Cell: _____

References

Please list three references that we may contact. References may be employers (past or present), volunteer administrators, teachers, etc. **We cannot accept family members or personal friends as references.**

Name	Organization	Phone numbers day and evening	Email Address of Reference

I certify that the information contained in this application is correct to the best of my knowledge and consent to my current and previous employer(s) and persons given as references responding to verbal and/or written requests for further information.

Signature: _____

Date: _____

Certificate of Conduct and Vulnerable Sector Check

Please note a Certificate of Conduct and Vulnerable Sector Check is required to volunteer in any capacity, with Ronald McDonald House Charities® Newfoundland and Labrador.

- Certificate of Conduct and Vulnerable Sector Check applications may be found at www.rnc.gov.nl.ca or by calling 709-729-8033.
- We have provided a letter to accompany your application to Royal Newfoundland Constabulary or your local RCMP (see below)

To whom it may concern:

RE: Certificate of Conduct and Vulnerable Sector Check

Ronald McDonald House Newfoundland and Labrador has received an application from the bearer of this application to volunteer within our organization.

Due to the nature of the volunteer work he/she is applying for, we require a **Certificate of Conduct and a Vulnerable Sector Check** in order to approve his/her volunteer application.

This correspondence will verify that the bearer of this letter has applied to serve as a volunteer with Ronald McDonald House Newfoundland and Labrador.

If you require any further information, please do not hesitate to contact Ronald McDonald House at 709-738-0000 or annettegodsell@rmhnl.ca. Thank you for attention to this matter.

Sincerely,



Annette Godsell
Executive Director, Ronald McDonald House



Keeping families close